



## KASHUNAMIUT SCHOOL DISTRICT

985 KSD WAY  
CHEVAK, AK 99563  
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# KCUK Radio Station Manager Overview

We are seeking an experienced and strategic Radio Station Manager to lead our dynamic team in delivering exceptional programming and engaging content. The Radio Station Manager will oversee all operations, ensuring our station fosters a vibrant community of listeners while achieving our ambitious growth targets.

## Responsibilities

- Develop and implement the station's strategic vision, aligning programming with audience interests and market trends
- Manage day-to-day operations, including scheduling, content creation, and talent management
- Lead a team of broadcasters, producers, and technical staff, fostering a culture of creativity and collaboration
- Oversee budget management and financial planning, ensuring fiscal responsibility and sustainability
- Establish and maintain relationships with underwriters, sponsors, and community stakeholders to enhance station visibility
- Analyze audience metrics and feedback to continuously improve programming and engagement strategies
- Ensure compliance with all regulatory requirements and industry standards

## Manager Duties within Kashunamiut School District (KSD)

- Responsible to the KSD board of directors under the supervision of the KSD Superintendent
- Supervises all KCUK staff according to their job descriptions and his or her directives
- Submits monthly progress reports of the KCUK Operations to the KSD Board or as directed by the board
- Manages the staffing of KCUK radio
- Oversees the finances (grants, funding, donations) of KCUK with the support of KSD Chief Financial Officer
- Complies with the rules and regulations of all funding sources in reporting policies and financial reports
- Collaborates with public media affiliates like CPB, Native Public Media, CoastAlaska, National Public Radio, Kohanic Corporation, Native Voice 1, Alaska Broadcasters Association.
- Work with local organizations such as the Public Safety, Search and Rescue, the Chevak Tribe and villages within the KCUK radio service to produce community service programs, and Public Service Announcements

- Solicit corporate businesses, local organizations, the City of Chevak and Tribal Council and tribal affiliates for donations and fundraising
- Maintain national and statewide emergency alert system for public safety and search and rescue
- Provide basic radio broadcasting and production classes for high school students
- Work with KSD teachers and their students with radio education productions
- Work with Cup'ik/Yup'ik immersion language programs

## **Required and Preferred Qualifications**

Required:

- Experience in radio broadcasting or a related field, with a proven track record of successful management
- Strong understanding of radio programming and audience engagement strategies
- Excellent leadership and team management skills, with a focus on developing talent
- Demonstrated ability to manage budgets and financial projections effectively

Preferred:

- Experience in digital media and understanding of emerging trends in the radio industry
- Strong network of contacts within the broadcasting community
- Ability to leverage social media and online platforms for audience growth and engagement
- Speak Cup'ik/Yup'ik

## **Technical Skills and Relevant Technologies**

- Proficient in radio broadcasting software and tools, including automation systems
- Experience with audio editing software (e.g., Adobe Audition, Pro Tools)
- Familiarity with digital marketing strategies and analytics tools

## **Programming Compliances**

- Issue Program report to FCC Quarterly
- Log Emergency Alerts /Amber Alerts
- Respond to FCC alerts and instructions
- Post CPB requirements to KCUK website

## **Soft Skills and Cultural Fit**

- Exceptional communication and interpersonal skills, with an ability to connect with diverse audiences
- Creative thinker with a passion for storytelling and community engagement
- Strong problem-solving abilities and adaptability in a fast-paced environment
- Commitment to fostering an inclusive and supportive workplace culture

## Benefits and Perks

Annual salary range: \$63,000.00 - \$75,290.98

In addition to a competitive salary, we offer:

- Flexible work hours and a remote-first culture
- Health, dental, and vision insurance
- Generous paid time off and holidays
- Professional development opportunities
- A dynamic and inclusive team environment

## Equal Opportunity Statement

Kashunamiut School District is committed to fostering a diverse and inclusive workplace. We encourage applications from individuals of all backgrounds and experiences, and we are proud to be an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by applicable law.

## Location

KCUK 88.1 MHz FM  
985 KSD Way  
Chevak, AK 99563

*Note: We encourage all applicants, including those who may not meet every qualification listed, to apply. Your unique experiences and perspectives are valuable to us.*